

# CITY OF *Beachwood*

**BEACHWOOD CITY COUNCIL MEETING MINUTES  
MONDAY, APRIL 15, 2024, 7:00 PM  
AT BEACHWOOD CITY HALL, COUNCIL CHAMBERS,  
25325 FAIRMOUNT BOULEVARD, BEACHWOOD, OHIO 44122**

Called to order at 7:08 PM by Council President Alec Isaacson

-Pledge of Allegiance to the Flag of the United States of America-

1. Roll Call

Present – Ms. DeLong, Mr. Isaacson, Mr. Mintz, Ms. Shoykhet, Ms. Stern, Mr. Synenberg, Ms. Taylor

Absent – None

Others Present – Mayor Berns, Mr. Arrietta, Assistant Fire Chief Domonkos, Mr. Heiser, Mr. Hunt, Deputy Police Chief Resek, Mr. Roenigk, Mr. Rose, Mr. Schroeder, Ms. Turick

2. Reports

a. Mayor

Mayor Berns thanked all City Employees who were involved in the Eclipse event and thanked Mr. Heiser and Mr. Rose for attending the event.

b. Council Member (non-agenda items)

Mr. Isaacson thanked the Recreation Department and all those involved in the Eclipse event.

Mr. Synenberg echoes Mr. Isaacson's remarks regarding the Eclipse. Mr. Synenberg then discussed the Walk for Their Lives event that was recently held on April 7. He thanked the Police, Fire and the other Safety Services for all of their help with this event.

Ms. Stern thanked the Mayor for making remarks at the event that Mr. Synenberg had discussed. Ms. Stern also discussed the importance of community and the correlation it has with Mental Health.

c. Department Directors

Ms. Bieterman gave an Economic Development update.

Deputy Police Chief Resek discussed the two drones that were recently purchased by the City and a few other items recently purchased including a trailer camera and talked about how they were recently deployed for the Eclipse event.

Mr. Heiser responded to Citizen's Remarks from the previous meeting.

Mr. Rose gave an Audit update.

Assistant Fire Chief Domonkos discussed that AED's are out at key spots throughout the City including at the Pickleball Courts.

Mr. Arrietta gave a Public Works update and discussed the City's new composting program.

3. Citizen's Remarks (**City Council limits Citizen's Remarks to five (5) minutes each for a maximum of thirty (30) minutes unless so extended at the discretion of the President or a majority of Council per Council Rules of Procedure, Section 7, Rule 7.2)**

Jeremy Ginsberg  
Mr. Ginsberg made remarks.

Esther Kahn  
Ms. Kahn made remarks.

4. Approval of Minutes  
**Regular Council Meeting held on April 1, 2024**

Moved by: A. Isaacson, Seconded by: D. Shoykhet

**Voice Vote**

**On the Approval:**

Yes: 7

No: 0

Abstain: 0

Not Voting: 0

**New Business**

**Ordinances**

**1. 2024-48**

An Ordinance authorizing and directing the payment of certain claims (Bills) for professional and other services; and declaring this to be an urgent measure

Moved by: J. DeLong, Seconded by: J. Mintz

**Voice Vote**

**On the Suspension:**

Yes: 7  
No: 0  
Abstain: 0  
Not Voting: 0  
MOTION ADOPTED

**Voice Vote**

**On the Adoption:**

Yes: 7  
No: 0  
Abstain: 0  
Not Voting: 0  
MOTION ADOPTED

**2. 2024-47**

An Ordinance authorizing a Convenience Fee for all Credit and Debit Card Transactions in the Building Department; and declaring this to be an urgent measure

Moved by: D. Shoykhet, Seconded by: A. Stern

**Voice Vote**

**On the Suspension:**

Yes: 7  
No: 0  
Abstain: 0  
Not Voting: 0  
MOTION ADOPTED

**Voice Vote**

**On the Adoption:**

Yes: 7  
No: 0  
Abstain: 0  
Not Voting: 0  
MOTION ADOPTED

**Motions**

A Motion Authorizing the Clerk of Council to advertise for Bids for the replacement of the 3-Meter Diving Board at the Beachwood Family Aquatic Center per BCO 121.09 and ORC 7.16

Moved by: J. Mintz, Seconded by: A. Isaacson

**Voice Vote**

**On the Adoption:**

Yes: 7

No: 0

Abstain: 0

Not Voting: 0

MOTION ADOPTED

A Motion Authorizing the Clerk of Council to advertise for Bids for the 2024 Road Program - Phase 2 per BCO 121.09 and ORC 7.16

Moved by: A. Stern, Seconded by: J. Taylor

**Voice Vote**

**On the Adoption:**

Yes: 7

No: 0

Abstain: 0

Not Voting: 0

MOTION ADOPTED

**Any other matters coming before City Council**

None.

**Adjournment**

**Motion to Adjourn** - Moved by: J. Taylor, Seconded by: J. Mintz

Yes: 7

No: 0

Abstain: 0

Not Voting: 0

**MOTION ADOPTED**

Adjourn to the next Regular City Council Meeting at 7:52 PM

Approved:



\_\_\_\_\_  
Clerk



\_\_\_\_\_  
Mayor

**Next Regular Council Meeting will be held on: Monday, May 6, 2024 at 7 PM in Council Chambers. For all updates regarding Council Meetings, please visit: [www.BeachwoodOhio.com](http://www.BeachwoodOhio.com)**

**Council Members: Alec Isaacson – Council President  
Danielle Shoykhet – Council Vice-President  
Jillian DeLong, Joshua Mintz,  
Ali B. Stern, Eric Synenberg, June E. Taylor  
Clerk of Council: Whitney M. Crook, MMC**

AN ORDINANCE AUTHORIZING AND DIRECTING THE PAYMENT OF CERTAIN CLAIMS (BILLS) FOR PROFESSIONAL AND OTHER SERVICES; AND DECLARING THIS TO BE AN URGENT MEASURE

BE IT ORDAINED by the Council of the City of Beachwood, State of Ohio, that the Director of Finance is hereby authorized and directed to issue his respective warrants for the following claims, to wit:

Section 1:

<b>For Supplies and Services</b>	<b>April 15, 2024</b>	<b>\$ 25,137.00</b>
GPD	Engineering Services	\$ 25,137.00

Section 2: It is found and determined that all formal actions and deliberation of Council and its committees relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 3: This Ordinance is hereby declared an urgent measure immediately necessary for the public peace, health or safety or the efficient operation of the City; and for the further reason that it is necessary to approve said item and/or services available for use at the earliest possible time, to serve the City of Beachwood and its citizens.

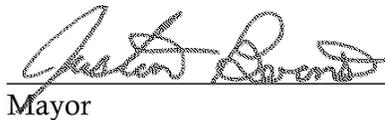
WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify that this legislation was duly adopted on the 15<sup>th</sup> day of April 2024 and presented to the Mayor.



\_\_\_\_\_  
Clerk

Approval: I have approved this legislation this 16<sup>th</sup> day of April 2024 and filed it with the Clerk.

  
\_\_\_\_\_  
Mayor

# Summary of Engineering Invoices

April 15, 2024 Professional Service Ordinance

Invoice #	Invoice Date	Original Amount	Adjustment	Payment Amount	Fund	Billed	Out	ENCUMBRANCES		
								2024	2023	2022
2023119.02-12R	3/8/2024	\$6,421.25	\$0.00	\$6,421.25	Capital					X
2024119.03-1	3/8/2024	\$3,598.50	\$0.00	\$3,598.50	General		X			
2023119.91-9	3/8/2024	\$284.00	\$0.00	\$284.00	General					X
2023119.05-10	3/8/2024	\$12,455.50	\$0.00	\$12,455.50	Capital					X
2024119.90-2R	3/20/2024	\$2,377.75	\$0.00	\$2,377.75	General		X			
<b>Total To Pay</b>				<b>\$25,137.00</b>						
<b>Total Capital Fund</b>				<b>\$18,876.75</b>						
<b>Total General Fund</b>				<b>\$6,260.25</b>						
<b>Total Deposits</b>				<b>\$0.00</b>						
<b>Total Street Const. Mant.</b>				<b>\$0.00</b>						
<b>Less: Billable Charges</b>				<b>\$0.00</b>						
<b>Net Paid by City:</b>				<b>\$25,137.00</b>						

RECEIVED

APR 01 2024

FINANCE DEPT

Invoice



Remit Payment To:
PNC Bank C/O Glaus Pyle Schomer Burns & DeHaven
Lockbox Number 952032
4100 W 150th St
Cleveland, OH 44135

City of Beachwood
Attn: Larry Heiser, Finance Director
accounts@beachwoodohio.com
25325 Fairmount Blvd.
Beachwood, OH 44122

March 15, 2024
Invoice No: 2023119.02 - 12R

Invoice Total \$6,421.25

Project 2023119.02 Beachwood - Cedar Rd Culvert - George Zeiger/Acaci
Professional Services from January 27, 2024 to February 23, 2024

Task 200 Construction Admin./Inspection

Professional Personnel

Table with columns: Hours, Rate, Amount. Rows include Project Principal (Ciuni, Joseph), Design Engineer (Libert, Alicia), Inspector (Cortes, Hector), and Totals. Total Labor is 6,421.25. Total this Task is \$6,421.25.

Billing Limits

Table with columns: Current, Prior, To-Date. Rows include Total Billings, Limit, Remaining. Total this Invoice is \$6,421.25.

Outstanding Invoices

Table with columns: Number, Date, Balance. Row 11 dated 2/9/2024 with balance 3,011.25. Total 3,011.25.

Billings to Date

Table with columns: Current, Prior, Total. Rows for Labor, Unit, and Totals. Total billings to date is 36,497.25.

APPROVED signature
CHRISTOPHER ARRIETTA
PUBLIC WORKS DIRECTOR
3/19/24 DATE
CITY OF BEACHWOOD

2023-02219

**GPD Associates Invoices**  
**BILLING SUMMARY INPUT WORKSHEET**

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
03/10/23	2023119.02-1	2023119.02	02/24/23	SERVICE	\$290.00
05/12/23	2023119.02-2	2023119.02	04/28/23	SERVICE	\$7,043.25
06/07/23	2023119.02-3	2023119.02	05/26/23	SERVICE	\$3,480.25
07/14/23	2023119.02-4	2023119.02	06/30/23	SERVICE	\$3,944.25
08/11/23	2023119.02-5	2023119.02	07/28/23	SERVICE	\$720.00
09/08/23	2023119.02-6	2023119.02	08/25/23	SERVICE	\$865.00
10/13/23	2023119.02-6	2023119.02	09/29/23	SERVICE	\$2,295.00
11/10/23	2023119.02-8	2023119.02	10/27/23	SERVICE	\$4,843.00
12/08/23	2023119.02-9	2023119.02	11/24/23	SERVICE	\$1,222.00
12/31/23	2023119.02-10	2023119.02	12/31/23	SERVICE	\$2,362.00
02/09/24	2023119.02-11	2023119.02	01/26/24	SERVICE	\$3,011.25
03/08/24	2023119.02-12R	2023119.02	02/23/24	SERVICE	\$6,421.25

\$36,497.25

RECEIVED

APR 01 2024

FINANCE DEPT

Invoice



Remit Payment To:
PNC Bank C/O Glaus Pyle Schomer Burns & DeHaven
Lockbox Number 952032
4100 W 150th St
Cleveland, OH 44135

City of Beachwood
Attn: Larry Heiser, Finance Director
accounts@beachwoodohio.com
25325 Fairmount Blvd.
Beachwood, OH 44122

March 08, 2024
Invoice No: 2024119.03 - 1

Invoice Total \$3,598.50

Project 2024119.03 Beachwood - Dead Tree Surveys
Professional Services from January 27, 2024 to February 23, 2024

Task 170 3307/3315 Somerset
Professional Personnel

Table with 4 columns: Description, Hours, Rate, Amount. Rows include Field Survey Technician 3 (Novak, Rick), Project Principal (Ciuni, Joseph), Totals, Total Labor, and Total this Task.

Task 171 2555 Edgewood/23737 Fairmount
Professional Personnel

Table with 4 columns: Description, Hours, Rate, Amount. Rows include Field Survey Technician 3 (Novak, Rick), Totals, Total Labor, and Total this Task.

Task 172 23838 Greenlawn
Professional Personnel

Table with 4 columns: Description, Hours, Rate, Amount. Rows include Field Survey Technician 3 (Shay, Frank), Totals, Total Labor, and Total this Task.

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
INDIANAPOLIS / LOUISVILLE / PHOENIX / PITTSBURGH / SEATTLE / YOUNGSTOWN
Net 30 days.

APPROVED FOR PAYMENT
BY: [Signature]

DATE: 3/19/24
P/O: 2024-00061

OK to Pay
C.V.

Project	2024119.03	Beachwood - Dead Tree Surveys	Invoice	1
			<b>Total this Invoice</b>	<b><u>\$3,598.50</u></b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Labor	3,598.50	0.00	3,598.50 ✓
<b>Totals</b>	<b>3,598.50</b>	<b>0.00</b>	<b>3,598.50</b>

# GPD Associates Invoices

## BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
03/08/24	2024119.03-1	2024119.03	02/23/24	SERVICE	\$3,598.50

\$3,598.50

RECEIVED

APR 01 2024

FINANCE DEPT

Invoice



Remit Payment To:
PNC Bank C/O Glaus Pyle Schomer Burns & DeHaven
Lockbox Number 952032
4100 W 150th St
Cleveland, OH 44135

City of Beachwood
Attn: Michelle Kaplan
michelle.kaplan@beachwoodohio.com
P.O. Box 22659
Beachwood, OH 44122

March 08, 2024
Invoice No: 2023119.91 - 9

Invoice Total \$284.00

Project 2023119.91 Beachwood - RRFB/School Flasher Design
P.O. #2023-01043
Max Not to Exceed \$29,742.00

Professional Services from January 27, 2024 to February 23, 2024

Task 151 Design
Professional Personnel

Table with columns: Hours, Rate, Amount. Rows include CAD Drafter Lessiter, Matthew (4.00 hours, 71.00 rate, 284.00 amount) and Totals (4.00 hours, 284.00 amount). Total Labor 284.00. Total this Task 284.00.

Table with columns: Billing Limits, Current, Prior, To-Date. Rows include Total Billings (284.00, 29,204.50, 29,488.50), Limit (29,742.00), Remaining (253.50). Total this Invoice 284.00.

Outstanding Invoices

Table with columns: Number, Date, Balance. Row 1: 8, 2/9/2024, 497.00. Total: 497.00.

Handwritten signature and stamp: SVC APPROVED FOR PAYMENT. BY: [Signature], DATE: 3/19/24, P/O: 2023-01043

**GPD Associates Invoices**  
 BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
05/12/23	2023119.91-1	2023119.91	04/28/23	SERVICE	\$3,019.50
06/08/23	2023119.91-2	2023119.91	06/08/23	SERVICE	\$6,471.50
07/14/23	2023119.91-3	2023119.91	06/30/23	SERVICE	\$7,088.50
08/11/23	2023119.91-4	2023119.91	07/28/23	SERVICE	\$1,409.50
08/30/23	2023119.91-5	2023119.91	08/25/23	SERVICE	\$4,043.00
10/13/23	2023119.91-6	2023119.91	09/29/23	SERVICE	\$6,435.50
11/10/23	2023119.91-7	2023119.91	10/27/23	SERVICE	\$240.00
02/09/24	2023119.91-8	2023119.91	01/26/24	SERVICE	\$497.00
03/08/24	2023119.91-9	2023119.91	02/23/24	SERVICE	\$284.00

\$29,488.50

RECEIVED

APR 01 2024

FINANCE DEPT

Invoice



Remit Payment To:
PNC Bank C/O Glaus Pyle Schomer Burns & DeHaven
Lockbox Number 952032
4100 W 150th St
Cleveland, OH 44135

City of Beachwood
Attn: Larry Heiser, Finance Director
accounts@beachwoodohio.com
25325 Fairmount Blvd.
Beachwood, OH 44122

March 08, 2024
Invoice No: 2023119.05 - 10

Invoice Total \$12,455.50

Project 2023119.05 Beachwood -Timberlane-Green Construction
P.O.#2023-01261 \$155,000.00
Professional Services from January 27, 2024 to February 23, 2024

Task 100 Construction Admin.

Professional Personnel

Table with 4 columns: Name/Title, Hours, Rate, Amount. Includes Project Principal (Ciuni, Joseph), Sr. Project Manager (DiCesare, David), Design Engineer (Getz, Collin, Libert, Alicia), and Totals. Total Labor: 6,376.00. Total this Task: \$6,376.00.

Task 200 Inspection

Professional Personnel

Table with 4 columns: Name/Title, Hours, Rate, Amount. Includes Inspector (Cortes, Hector) and Totals. Total Labor: 6,079.50. Total this Task: \$6,079.50.

Billing Limits

Table with 4 columns: Current, Prior, To-Date. Includes Total Billings, Limit, Remaining, and Total this Invoice: \$12,455.50.

AKRON / ATLANTA / CLEVELAND / COLUMBUS / DALLAS / HOUSTON
INDIANAPOLIS / LOUISVILLE / PHOENIX / PITTSBURGH / SEATTLE / YOUNGSTOWN
Net 30 days.

APPROVED FOR PAYMENT

BY: [Signature]
DATE: 3/19/24
P/O: 2023-01261

**Outstanding Invoices**

Number	Date	Balance
8	1/12/2024	8,074.75
9	1/31/2024	10,526.50
<b>Total</b>		<b>18,601.25</b>

**Billings to Date**

	Current	Prior	Total
Labor	12,455.50	38,557.00	51,012.50
<b>Totals</b>	<b>12,455.50</b>	<b>38,557.00</b>	<b>51,012.50</b>

# GPD Associates Invoices

## BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
04/14/23	2023119.05-1	2023119.05	03/31/23	SERVICE	\$4,516.75
05/12/23	2023119.05-2	2023119.05	04/28/23	SERVICE	\$5,162.00
06/09/23	2023119.05-3	2023119.05	05/26/23	SERVICE	\$2,126.00
09/08/23	2023119.05-4	2023119.05	08/25/23	SERVICE	\$222.00
10/13/23	2023119.05-5	2023119.05	09/29/23	SERVICE	\$4,994.50
11/10/23	2023119.05-6	2023119.05	10/27/23	SERVICE	\$609.50
12/08/23	2023119.05-7	2023119.05	11/24/23	SERVICE	\$2,325.00
12/31/23	2023119.05-8	2023119.05	12/31/23	SERVICE	\$8,074.75
01/31/24	2023119.05-9	2023119.05	01/26/24	SERVICE	\$10,526.50
03/08/24	2023119.05-10	2023119.05	02/23/24	SERVICE	\$12,455.50

\$51,012.50



Remit Payment To:  
 PNC Bank C/O Glaus Pyle Schomer Burns & DeHaven  
 Lockbox Number 952032  
 4100 W 150th St  
 Cleveland, OH 44135

RECEIVED  
 APR 01 2024  
 FINANCE DEPT  
**Invoice**

City of Beachwood  
 Attn: Chief Katherine Dolan  
 kate.dolan@beachwoodohio.com  
 2700 Richmond Road  
 Beachwood, OH 44122

March 20, 2024  
 Invoice No: 2024119.90 - 2R

<b>Invoice Total</b>	<b>\$2,377.75</b>
----------------------	-------------------

Project 2024119.90 Beachwood - Traffic Services 2024  
 Letter Proposal  
 Max Not to Exceed \$36,000.00

**Professional Services from January 27, 2024 to February 23, 2024**

Task 051 February Traffic Services  
**Professional Personnel**

	Hours	Rate	Amount	
Sr. Project Manager				
Ferrell, Brett	5.50	123.00	676.50	
Westbrooks, Kevin	10.00	123.00	1,230.00	
Staff Engineer/Architect				
Tondra, Brandon	5.00	94.25	471.25	
Totals	20.50		2,377.75	
<b>Total Labor</b>				<b>2,377.75</b>
				<b>Total this Task \$2,377.75</b>

Billing Limits	Current	Prior	To-Date
Total Billings	2,377.75	3,752.25	6,130.00
Limit			36,000.00
Remaining			29,870.00
			<b>Total this Invoice \$2,377.75</b>

*Po1*  
 APPROVED FOR PAYMENT  
 BY: *D.C. Reese*  
 DATE: *03-22-2024*  
 P/O: *2024-00148*

# GPD Associates Invoices

## BILLING SUMMARY INPUT WORKSHEET

INV DATE	INV #	PROJ NO.	ServiceThru Date	DEPT CHGD	TOTAL COST
02/09/24	2024119.90-1	2024119.90	01/26/24	POLICE	\$3,752.25
03/08/24	2024119.90-2R	2024119.90	02/23/24	POLICE	\$2,377.75

\$6,130.00

AN ORDINANCE REPEALING A CONVENIENCE FEE FOR CREDIT AND DEBIT CARD PAYMENTS AUTHORIZED BY ORDINANCE NO. 2019-122; ESTABLISHING A NEW CONVENIENCE FEE FOR CREDIT AND DEBIT CARD PAYMENTS OF BUILDING DEPARTMENT ZONING AND BUILDING PERMITTING AND LICENSING FEES AUTHORIZED BY CODIFIED ORDINANCE SECTION 1105.04 AND CHAPTER 1129; AND DECLARING THIS TO BE AN URGENT MEASURE

WHEREAS, Ordinance No. 2019-122 authorized a convenience fee of four percent (4%) to be added to all credit and debit card transactions for zoning fees only;

WHEREAS, the Building Department has purchased a credit card machine to process payments for all Building Department permitting and licensing fees as further outlined in the memorandum to the Mayor, dated March 5, 2024, which is attached hereto and incorporated herein as Exhibit A;

WHEREAS, the Finance Director has now requested that a three percent (3%) non-refundable convenience fee be added to all credit and debit card transactions that are processed for payments for all permitting and licensing fees in the Building Department.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Beachwood, County of Cuyahoga, and State of Ohio, that:

Section 1: This Council hereby authorizes a three percent (3%) nonrefundable convenience fee for credit and debit card payments for any permitting and licensing fees in the Building Department as are authorized by Codified Ordinance Section 1105.04 and Chapter 1329.

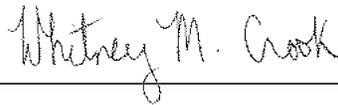
Section 2: This Council hereby repeals only the portion of Ordinance No. 2019-122 which authorizes a four percent (4%) nonrefundable convenience fee for the payment by credit or debit card of zoning permit fees only.

Section 3: It is found and determined that all formal actions and deliberations of Council and its committees, relating to the passage of this legislation that resulted in formal action were in meetings open to the public where required by Chapter 105 of the Codified Ordinances of the City.

Section 4: This Ordinance is declared to be an urgent measure necessary for the public peace, health, or safety and the efficient operation of the City, and for the further reason that such fees may be established in a timely and consistent manner; wherefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

WHEREFORE, this Ordinance shall be in full force and effect from and after the earliest date permitted by law.

Attest: I hereby certify this legislation was duly adopted on the 15<sup>th</sup> day of April, 2024, and presented to the Mayor for approval or rejection in accordance with Article III, Section 8 of the Charter on the 16<sup>th</sup> day of April, 2024.



\_\_\_\_\_  
Clerk

Approval: I have approved this legislation this 16<sup>th</sup> day of April, 2024, and filed it with the Clerk.



\_\_\_\_\_  
Mayor

**CITY OF BEACHWOOD  
FINANCE DEPARTMENT  
INTER-OFFICE COMMUNICATION**

---

**TO:** Mayor Justin Berns, Finance Chair Jillian Delong  
**FROM:** Larry Heiser, Finance Director *LH*  
**DATE:** April 5, 2024  
**SUBJECT:** Convenience fees for building department

I would like to place an ordinance before Council to ensure all fees and permits issued by the Building Department are subject to a 3% convenience if a credit card is utilized.

Ordinance 2019-122 presented new fees for the building department along with a 4% convenience for the use of credit cards.

After closer review of actual costs, both zoning and permits relating to the Building Department would be subject to the 3% convenience fee.

Please call or email if you have any questions.

# CITY OF *Beachwood*

## Interoffice Memo

Date: 3/22/24

To: City Council

From: Derek Schroeder, Community Services Director

Justin Berns, Mayor

Larry Heiser, Finance Director



RE: 3-meter diving board replacement

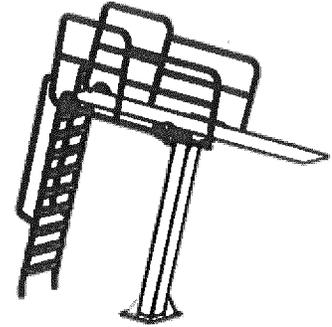
---

I am requesting to go out to bid for the replacement of the 3-meter diving board platform at the Beachwood Family Aquatic Center. A new 3-meter diving platform has come to market that makes it much safer for divers to access the 3-meter diving board. Currently, a diver must climb a steep ladder to access the diving board. The proposed new 3-meter platform will have normal steps and railing to access the 3-meter board.

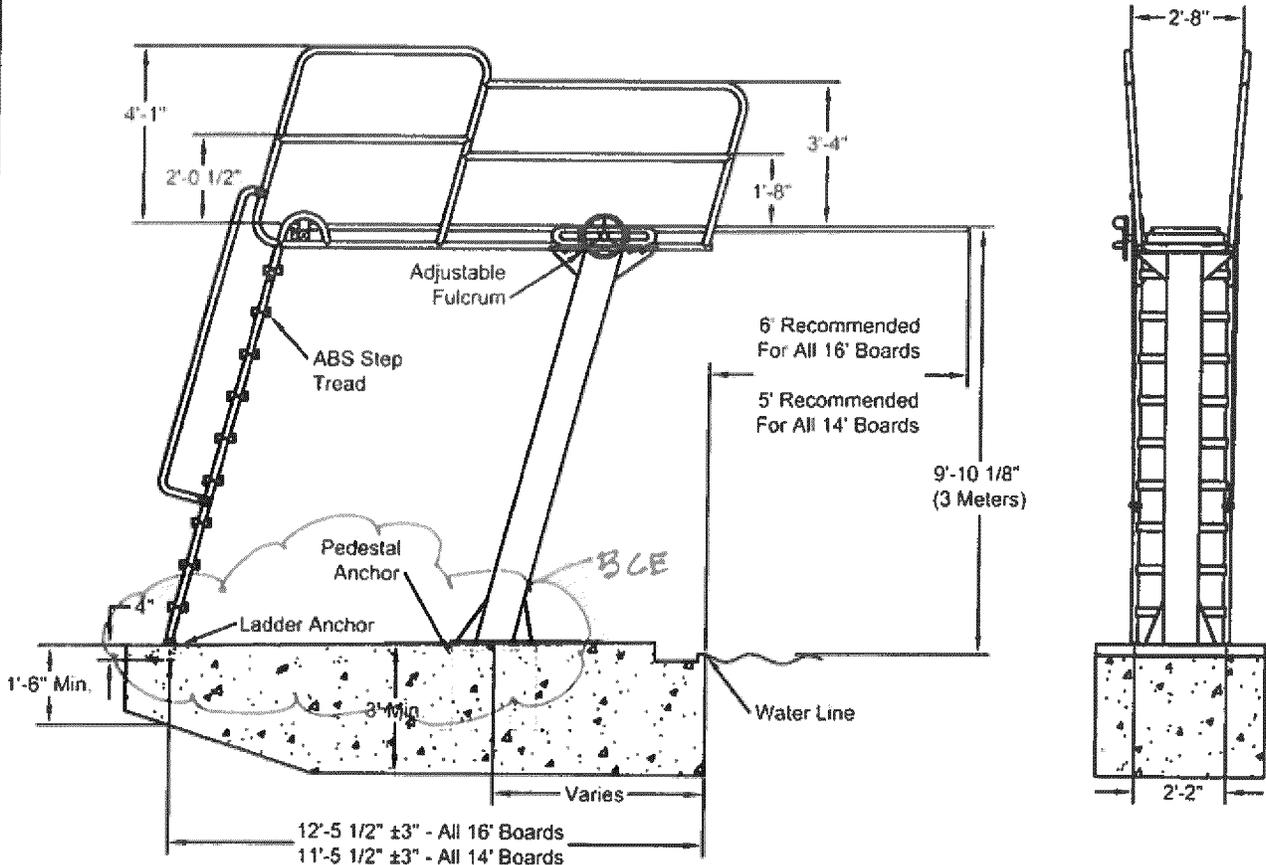
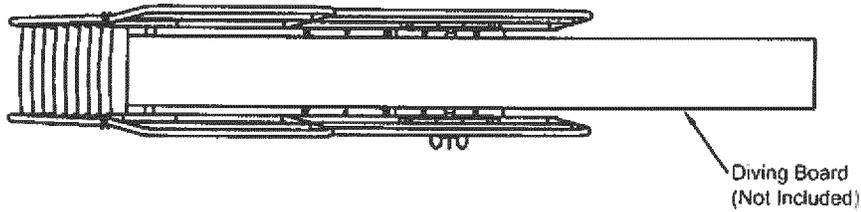
The diving platform would not be installed until after the upcoming pool season. We have already budgeted \$200,000 for this project.

Motion Adopted April 15, 2024

# Current



Scale: NTS



SPECIFICATIONS ARE NOMINAL AND MAY CHANGE

## **SPECTRUM**

7100 SPECTRUM LANE 800.791.8056  
 MISSOULA, MT 59808 406.542.1158 FAX

PRODUCT\_NAME

LAST UPDATE: DATE

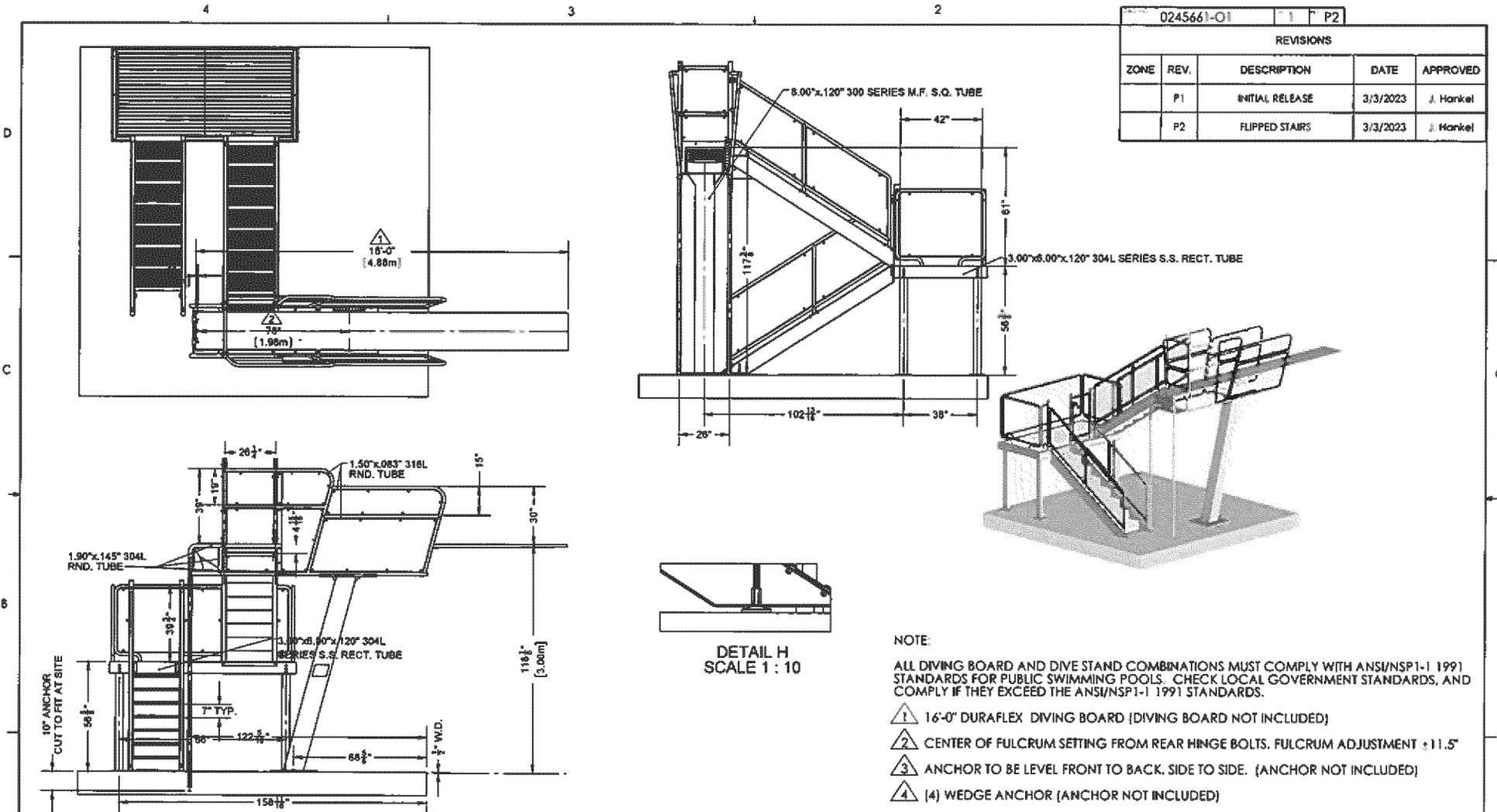
SCALE: SCALE

DRAWING BY: BY

PRODUCT NO.: PRODUCT#

# PROPOSED

0245661-01		P2		
REVISIONS				
ZONE	REV.	DESCRIPTION	DATE	APPROVED
	P1	INITIAL RELEASE	3/3/2023	J. Hankel
	P2	FLIPPED STAIRS	3/3/2023	J. Hankel



**PRELIMINARY DO NOT FABRICATE**

CUSTOMER		MATERIAL	
X		300L SERIES STAINLESS STEEL	
SALES ORDER	ITEM NO.	QTY	FINISH
X	X	X	X
PASSIVATE IAW ASTM A967			

**NOTICE:**  
 UNLESS OTHER PROVISIONS ARE MADE AT THE TIME OF SUBMISSION, REVISIONS TO ALL APPROVED DRAWINGS MUST BE MADE WITHIN 24 HOURS OF RECEIPT TO AVOID CHARGES FROM WORK IN PROGRESS.

**CUSTOMER SIGNATURE**

BY: \_\_\_\_\_  
 DATE: \_\_\_\_\_

BY SIGNING ANYPLACE ON THIS SUBMITTAL, YOU ARE APPROVING AS IS - NO CHANGES REQUESTED.

**PROPRIETARY AND CONFIDENTIAL**

PLEASE REVIEW THIS SUBMITTAL THOROUGHLY. SPECTRUM AQUATICS HAS MADE EVERY EFFORT TO DESIGN TO SUPPLIED SPECIFICATIONS. SPECTRUM AQUATICS CANNOT BE HELD RESPONSIBLE FOR ERRORS AFTER THE SUBMITTAL(S) HAS BEEN SIGNED AND APPROVED. PLEASE INSURE ALL DIMENSIONS ARE ACCURATE AND CORRECT AND PRODUCT IS COMPLIANT WITH APPLICABLE CODES.

**SPECTRUM Aquatics**  
 A PLAYCORE Company

7100 SPECTRUM LANE  
 MISSOULA, MT 59808

(406) 542-9781  
 FAX: (406) 542-1158

**P2 Friday, March 3, 2023 1:57:47 PM**

TITLE		3M DIVESTAND *RIGHT*	
REV	0245661-01	REV	P2
SCALE: 1:48		DIMENSIONS ARE IN INCHES TOLERANCES: FRACTIONAL ± 1/8"	
WEIGHT: 6609.59		SH 1 OF 3	

4

3

2

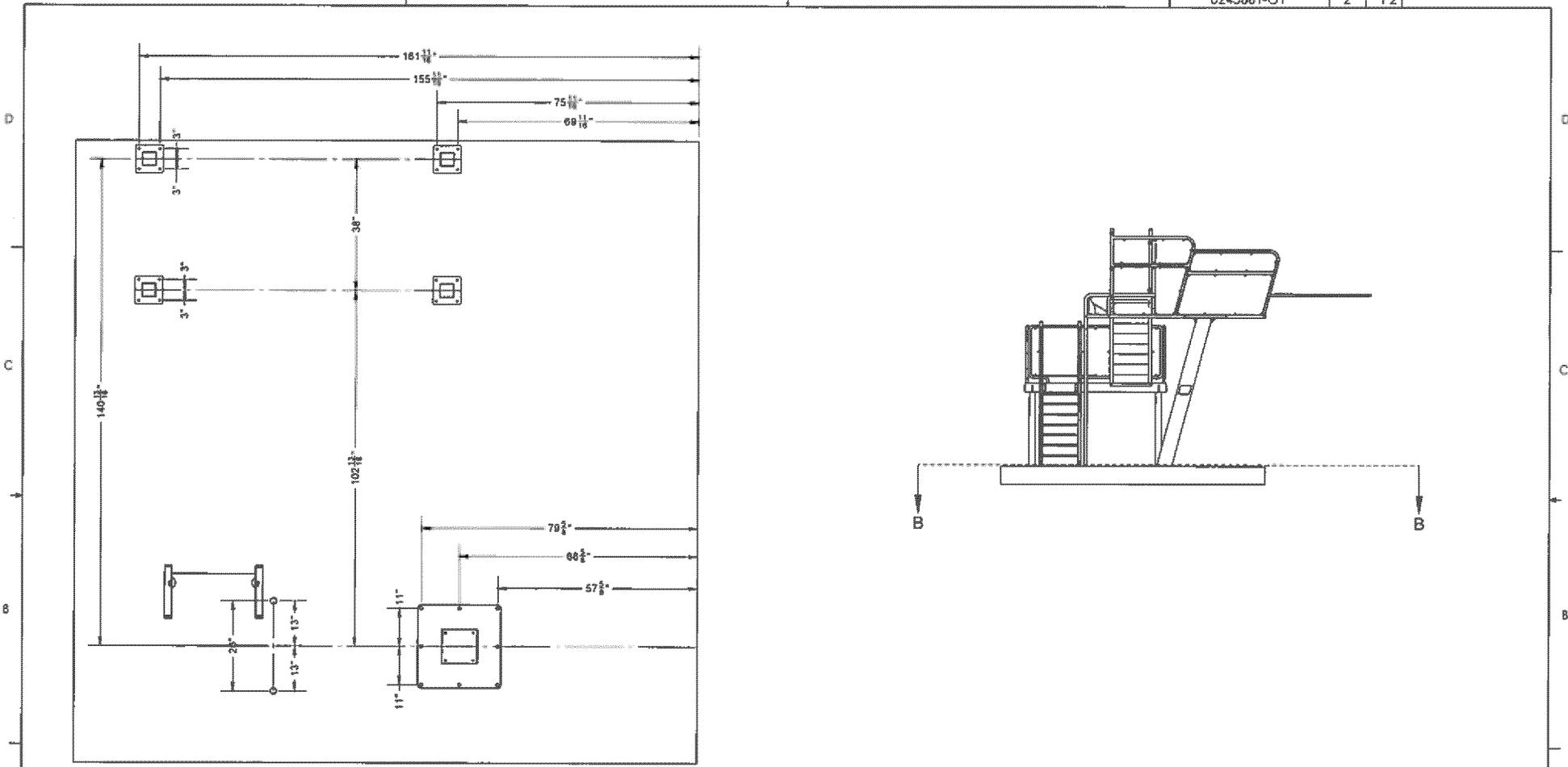
4

3

2

1

0245661-01 2 P2



SECTION B-B

PRELIMINARY DO NOT FABRICATE

P2 Friday, March 3, 2023 1:57:47 PM

CUSTOMER				MATERIAL			
X				300L SERIES STAINLESS STEEL			
SALES ORDER	ITEM NO	QTY	U/M	FINISH			
X	X	X	X	PASSIVATE IAW ASTM A967			
<p><b>NOTICE:</b> UNLESS OTHER PROVISIONS ARE MADE AT THE TIME OF SUBMISSION, REVISIONS TO ALL APPROVED DRAWINGS MUST BE MADE WITHIN 24 HOURS OF RECEIPT TO AVOID CHARGES FROM WORK IN PROGRESS.</p>							

**CUSTOMER SIGNATURE**

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

BY SIGNING ANYPLACE ON THIS SUBMITTAL, YOU ARE APPROVING AS IS - NO CHANGES REQUIRED.

**PROPRIETARY AND CONFIDENTIAL**

PLEASE REVIEW THIS SUBMITTAL THOROUGHLY. SPECTRUM AQUATICS HAS MADE EVERY EFFORT TO DESIGN TO SUPPLIED SPECIFICATIONS. SPECTRUM AQUATICS CANNOT BE HELD RESPONSIBLE FOR ERRORS AFTER THE SUBMITTAL(S) HAS BEEN SIGNED AND APPROVED. PLEASE INSURE ALL DIMENSIONS ARE ACCURATE AND CORRECT AND PRODUCT IS COMPLIANT WITH APPLICABLE CODES.

**SPECTRUM**  
*Aquatics*  
A PLAYCORE Company

7100 SPECTRUM LANE MISSOULA, MT 59808 (406) 542-9781 FAX: (406) 542-1158

FILE				3M DIVESTAND *RIGHT*			
REV	DWG. NO			REV			
B	0245661-01			P2			
DO NOT SCALE DRAWING				DIMENSIONS ARE IN INCHES TOLERANCES: FRACTIONALS ± .005			
SCALE: 1:28				WEIGHT: 6609.59			
				SH. 2 OF 3			

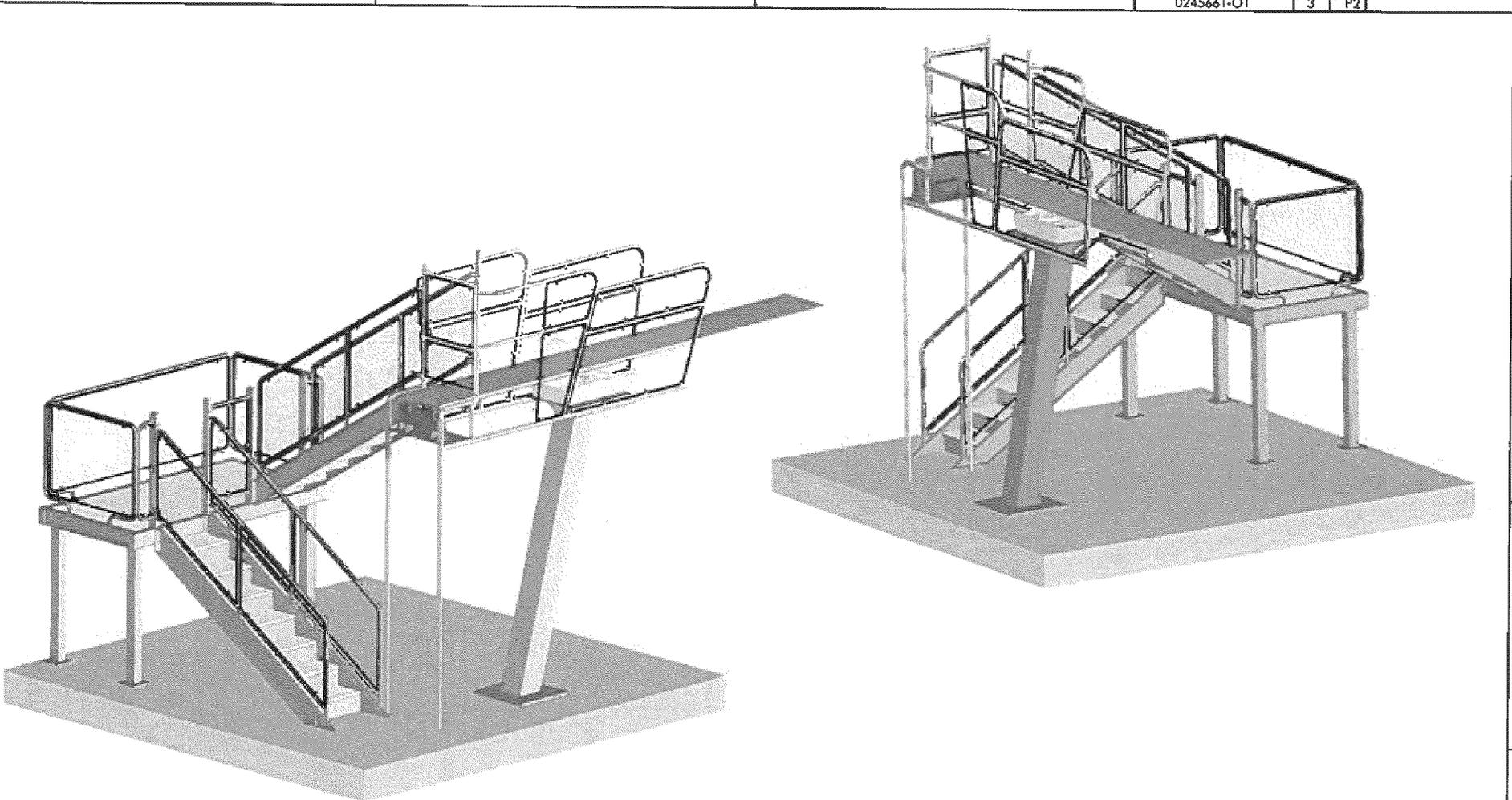
4

3

2

1

0245661-01 3 P2



PRELIMINARY DO NOT FABRICATE

P2 Friday, March 3, 2023 1:57:47 PM

CUSTOMER		MATERIAL	
X		300C SERIES STAINLESS STEEL	
SALES ORDER	ITEM NO.	QTY	U/M
X	X	X	X
		PASSIVATE IAW ASTM A967	
<p><b>NOTICE:</b> UNLESS OTHER PROVISIONS ARE MADE AT THE TIME OF SUBMISSION, REVISIONS TO ALL APPROVED DRAWINGS MUST BE MADE WITHIN 24 HOURS OF RECEIPT TO AVOID CHARGES FROM WORK IN PROGRESS.</p>			

**CUSTOMER SIGNATURE**

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

BY SIGNING ANYPLACE ON THIS SUBMITTAL, YOU ARE APPROVING AS IS - NO CHANGES REQUIRED.

**PROPRIETARY AND CONFIDENTIAL**

PLEASE REVIEW THIS SUBMITTAL THOROUGHLY. SPECTRUM AQUATICS HAS MADE EVERY EFFORT TO DESIGN TO SUPPLIED SPECIFICATIONS. SPECTRUM AQUATICS CANNOT BE HELD RESPONSIBLE FOR ERRORS AFTER THE SUBMITTAL(S) HAS BEEN SIGNED AND APPROVED. PLEASE INSURE ALL DIMENSIONS ARE ACCURATE AND CORRECT AND PRODUCT IS COMPLIANT WITH APPLICABLE CODES

**SPECTRUM**  
*Aquatics*  
A PLAYCORE COMPANY

7100 SPECTRUM LANE (406) 542-9781  
MISSOULA, MT 59808 FAX: (406) 542-1158

FILE		3M DIVESTAND *RIGHT*	
SITE	DWG. NO.	REV	
B	0245661-01	P2	
DO NOT SCALE DRAWING		DIMENSIONS ARE IN INCHES TOLERANCES: FRACTIONAL 1/8"	
SCALE: 1:34		WEIGHT: 6609.59	
		PR. 3 OF 3	

4

3

2

3

P2

D

D

C

C

B

B

A

A

4

3

2

3

P2

**BEACHWOOD PUBLIC WORKS DEPARTMENT  
INTER-OFFICE MEMORANDUM**

---

**TO:** Mayor Justin Berns  
**FR:** Chris Arrietta, Public Works Director  
**DT:** April 5<sup>th</sup>, 2024  
**RE:** Council Agenda Item: 2024 Road Program (Phase 2)

---

Mayor,

Due to the Architect RFQ process taking longer than expected, we will not be able to retain a roof contractor and have roof replacements completed this year. In lieu of roof replacements, with your approval, we would like to reallocate funds to the road program to repave additional streets that are in need of maintenance. The GPD Group has completed the estimates for the 2024 Road Program (Phase 2). (see attached memo)

Below is the list of streets to be resurfaced in 2024:

- 1) Timberlane Dr. (Beachwood Blvd. to Halcyon Rd.)
- 2) Letchworth Rd. (Green Rd. to Bryden Rd.)
- 3) Fire Station Drive
- 4) Wendover Dr. (Beachwood Blvd. to Halcyon Rd.)

GPD's Construction estimate is \$1,270,000 with an estimated \$70,000 in construction administration and inspection based on a 90-day job completion. With your approval, I would like to place this item on the next council agenda and begin the bidding process. Please contact me with any questions you may have in regard to this agenda item.

**Motion Adopted April 15, 2024**



## MEMORANDUM

2024119.02

To: Chris Arrietta, Public Works Director

From: Joseph R. Ciuni, P.E. P.S.  
City Engineer

Date: March 29, 2024

Re: **2024 Road Program – Phase 2**

After our recent Engineering/PW meeting the following streets will be included in Phase 2 of the 2024 Road Program

1. Roads: Resurface with 25% curbs and aprons
  - a. Timberlane (Beachwood Blvd. to Halcyon) \$ 275,000
2. Roads: Resurface with very little curbs or repairs
  - a. Letchworth (Green to Bryden) \$ 350,000
  - b. Fire Station Drive \$ 95,000
3. Roads: Resurface the middle, replace the curbs and aprons
  - a. Wendover (Beachwood Blvd. to Halcyon) \$ 550,000
4. Asphalt Patching – Shaker Blvd. (County funds for materials)

The Engineering fees to prepare bid documents for this phase of the work will be \$45,000 and the Construction Admin./Inspection fees will be \$70,000.