



25325 Fairmount Blvd. • Beachwood, Ohio 44122

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Email: Building@beachwoodohio.com

ARCHITECTURAL BOARD OF REVIEW - APPLICATION

Application is hereby made as described in this statement and the accompanying plans and specifications, all of which are made a part of this application.

APPLICATION DATE: _____

PROJECT ADDRESS: _____ SUITE # _____

TENANT / OWNER NAME: _____

PARCEL # _____ - _____ - _____

TYPE OF PROJECT: ADDITION ACCESSORY STRUCTURE EXTERIOR ALTERATION
 NEW COMMERCIAL BUILDING NEW HOME P.V. / WIND (on ground only) SIGN

DESCRIPTION OF PROJECT: _____

GROSS FLOOR AREA ALL STORIES: _____ SQ. FT. EST. COST OF PROJECT: \$ _____

*****SUBMISSION REQUIREMENTS*****

- ✓ Complete application
- ✓ Payment of meeting fee
- ✓ Colored elevations, (2) sets
- ✓ Photos of current location of the project & neighboring properties
- ✓ Color renderings (for commercial buildings & signs)
- ✓ Color & material list for all exterior components
- ✓ Topography Site Plan (for new construction & additions)
- ✓ Topography Existing Conditions Site Plan (for new construction only)

*****CONTACT INFORMATION*****

OWNER OF BUILDING: _____ PHONE: _____

STREET ADDRESS: _____

CITY/STATE/ZIP: _____

EMAIL: _____

APPLICANT: _____ PHONE: _____

COMPANY OR FIRM: _____

GENERAL CONTRACTOR ARCHITECT OWNER OTHER

STREET ADDRESS: _____

CITY/STATE/ZIP: _____

EMAIL: _____

*******ABR MEETING FEES*******

Project: Accessory Structures; Residential Accessory Structure over 200 sf; Commercial Signs; Exterior Alterations; P.V./Wind on Ground Only		
1)	Project up to \$1,000 valuation	\$25.00
2)	Project over \$1,000 up to \$25,000 valuation	\$35.00
3)	Project over \$25,000 up to \$35,000 valuation	\$50.00
4)	Project over \$35,000 valuation	\$75.00
Project: Residential New Home; Residential Addition		
5)	All new single and two-family residential buildings, including additions	\$100.00
Project: Commercial New Building; Commercial Addition		
6)	All new construction other than single and two-family residential buildings, including additions	\$250.00
Project Revisions:		
7)	Revisions to plans previously approved, required additional review	\$30.00

*******ADDENDUM*******

We, the undersigned, are requesting to be placed on the agenda of the Architectural Board of Review. The Architectural Board of Review’s purpose is to regulate, according to architectural principles, the design, use of materials, finished grade lines and orientation of all new buildings, and to assure that the appearance and aesthetics of building exteriors reasonably conform to City standards found in the area of the proposed building or additions to an existing building.

We, the building owner and contractor, with our signature below, hereby agree to follow specifically the plans submitted to and approved by the Architectural Board of Review and do agree to construct said building(s) or addition(s) as depicted on said approved plans.

We fully understand that any change or alteration of the approved plans (window placement, change of roof line, change of any architectural detail, etc.) requires a resubmission to the Architectural Board of Review, prior to any change being made on the job site.

We also understand that if we violate the law and deviate from the approval plans the City has the right to issue a “Stop Work Order” until the matter is resolved to the satisfaction of the City.

X _____
OWNER DATE

X _____
CONTRACTOR DATE

*******OFFICE USE ONLY*******

APPLICATION NUMBER _____

FEE: RECEIPT # _____ AMOUNT \$ _____ DATE PAID _____

MEETING DATE: _____ CASE # _____

APPROVED NOT APPROVED

APPROVED WITH COMMENTS _____